



DRAFT ADAK Restoration Advisory Board (RAB) Meeting Minutes

April 10, 2013

1. Meeting Location

The meeting was held via teleconference with participants calling in from the Bob Reeve High School Conference Room on Adak; ADEC conference room in Anchorage; NAVFAC Northwest in Silverdale, WA; and several other locations. The following people attended:

Name	Affiliation	Location
Esther Bennett	RAB member (community co-chair)	Fairbanks, AK
Cynthia Galaktionoff	RAB member	Adak, AK
Layton Lockett	RAB member	Adak, AK
Elaine Smiloff	RAB member	Adak, AK
Jack Stewart	RAB member	Adak, AK
Melvin Smith	RAB member	Anchorage, AK
Guy Warren	*RAB member (ADEC)	Anchorage, AK
Justin Peach	*Navy RAB co-chair	Silverdale, AK
Meghan Dooley	ADEC	Anchorage, AK
Grady May	Navy RPM	Silverdale, WA
Cindy O'Hare	Navy Program Manager	Silverdale, WA
Aaron Vernik	Navy RPM	Silverdale, WA
Michael Cassista	DPH	Adak, AK
Aaron Conklin	Alaska Air Terminal Manager	Adak, AK
Kiara Alexander	Community Member	Adak, AK
Eric Lehnertz	The Aleut Corporation	Colorado
JoAnn Grady	Grady & Associates	Juneau, AK
Bill Rohrer	URS	Olympia, WA
Jennifer Allen	URS	Seattle, WA

*non-voting RAB member

2. Welcome and Introductions

Community co-chair Ms. Esther Bennett and Navy co-chair Mr. Justin Peach called the meeting to order at approximately 6:00 p.m. (Adak time), and introductions were made. Six community RAB members attended, which made a quorum.

Ms. Bennett was participating from Fairbanks, and asked if Ms. Galaktionoff would like to lead the meeting, and she agreed. Ms. Galaktionoff began by reviewing the agenda and asking for changes or additions. No changes were proposed

3. Approval of Minutes

The October 10, 2012 minutes were discussed, including a review of all Action Items.

An action item regarding the Health Advisory for PCB Levels in Rock Sole and Blue Mussels was discussed. The Navy has sent 100 copies of the information to Adak in two different formats. Copies of the Health Advisory Fact Sheet were sent to the Health Clinic for distribution to residents and visitors. In addition, the Navy prepared a shorter version of the fact sheet, highlighting the recommended limits on consumption, to the City of Adak, for distribution from City Hall.

Enhanced access to electronic documents has been completed with the conversion of the paper information repository to a fully electronic format from 2002 through 2013. All repository documents from the last decade are now available on CDs in the City of Adak office, as well as online on the www.adakupdate.com web site.

Remaining action items addressed delivery of the RAB meeting agenda package and posting of RAB minutes. Agenda packages sent to Adak were received about ten days prior to the meeting. RAB membership indicated this was satisfactory, as well as posting of draft RAB minutes on the web site within one month of the meeting.

Decision: Mr. Layton Lockett made a motion to approve the October 2012 minutes, seconded by Mr. Jack Stewart, and the RAB voting membership approved the minutes at 6:15pm.

4. Program Summaries

MUNITIONS UPDATE

Mr. Justin Peach presented the munitions update.

1. Operable Unit B-1

Remedial Action Completion Report

All fieldwork associated with OU B-1 is complete and approved. The educational and institutional controls program continues. The next phase in the close-out of OU B-1 is the Remedial Action Completion Report or RACR. This document is part of the CERCLA (or Superfund) process and will be used to de-list OU B-1 from active remediation under CERCLA. This document is intended to be finalized in late-2013.

2. Operable Unit B-2

Non-Time Critical Removal Action

As a component of the remedy in OU B-2, a Non-Time Critical Removal Action is just beginning for the 5 Remedial Action Areas (RAAs) in Operable Unit B-2. The field work will be conducted in 2013 and 2014. All work is limited to Parcel 4. There will be approximately 75 to 85 people on-island during peak activities in the summer of 2013. Electronic copies of the Work Plans and other project documents are available at the Adak Repository at City Hall.

The EOD Mobile Unit 11 (Det NW Whidbey Island) will be on island in mid-May to open the seawall, and again in the August to September timeframe for their annual Andrew Lake Seawall sweep.

Record of Decision

The Record of Decision (ROD) for OU B-2 is under development. This is the document that formalizes and establishes agreement on the remediation required for OU B-02. Functionally, the remedy being presented in the ROD matches the remedy presented in the Proposed Plan that was presented to the RAB on October 10, 2012 at the last RAB Meeting / Public Meeting.

PETROLEUM SITES UPDATE

Mr. Aaron Vernik and Mr. Grady May summarized the petroleum sites update.

1. Free-Product Recovery

This project involves removing free-product at the SWMU 62 site including boom placement and maintenance at surface water body locations near SWMU 62. Currently, the free product recovery program is scoped and contracted to continue through September 2013.

2. Area 303

The Final Decision Document was signed last April and as a result, monitoring wells and free product removal (FPR) wells were installed last field season. In accordance with the Decision Document the first monitoring / FPR event started 31 March and is underway.

3. Building T-1451 / East Canal

Work at this site was completed last field season and the After Action Report will be finalized once the waste disposal documentation is complete. The first monitoring is being conducted in conjunction with the Area 303 field work.

DEBRIS REMOVAL

Mr. Grady May discussed debris removal.

The Navy is in the process of removing various abandoned material off island. Items such as oil water separators, 55 gal drums, and automotive batteries have already been sent off island. Drums containing liquid will be transported during the first two weeks in May, on the next scheduled barge.

Mr. Melvin Smith commented that he was aware of some landfill cap erosion that has occurred. He asked Mr. Eric Lehnertz to comment regarding Adak's landfill requirements. Mr. Lehnertz responded that Adak will need a new landfill at some point, and TAC is considering how to go about it.

Mr. Vernik responded that annual inspections of the landfill caps have noted minor issues, although nothing is currently critical. Ms. Cindy O'Hare responded that landfill cap and seawall maintenance is a planned activity every 3 to 4 years, which last occurred in 2010. The next project will likely be initiated in 2013 with maintenance occurring in either 2014 or 2015. Development of future landfills is a City of Adak and TAC concern; however, the Navy should be consulted regarding location, as for all excavation activities.

ANNUAL LONG TERM MONITORING UPDATE

Mr. Vernik discussed annual long term monitoring.

1. Groundwater Monitoring

The 2012 field season groundwater report is currently being reviewed and will be finalized in the coming months.

The 2013 groundwater sampling will occur in August and September 2013.

This is an on-going, annual project.

2. Marine Monitoring

This program is on an every other (odd) year schedule. The next sampling event is currently planned for summer 2013. The sampling in 2013 will include the collection of samples from the reference (background) area which is in the Bay of Islands and was last sampled in 2003. Results from the reference area are used for comparison. The sampling event is tentatively scheduled for late June/early July 2013.

A simplified fact sheet has been sent to the island via Layton Lockett and can be requested from him for those interested in reviewing and/or distributing it.

3. Well Decommissioning

In 2013, the Navy intends to decommission approximately 200 monitoring wells, recovery wells, piezometers, oxygen probes and other monitoring points around various sites on Adak. The monitoring points scheduled for decommissioning are no longer of value to the monitoring program on island and most have not been used in years. As they currently exist, they are an environmental liability and possible hazard so they are being removed.

In addition, approximately 115 monitoring wells are being repaired so they can remain functional and in use. The repairs vary from minor issues like replacing missing bolts to major repairs requiring a replacement well be installed.

The well decommissioning and repair program is tentatively scheduled for the middle of May through the end of June 2013.

INSTITUTIONAL CONTROLS UPDATE

Mr. Vernik continued with the institutional controls update.

1. Institutional Controls / Landfill Repairs

There were no Institutional Controls / Landfill Repairs performed in 2012. An institutional control inspection was completed as part of the annual monitoring program in September 2012. A report documenting the findings is currently being finalized. Findings were consistent with those identified during the 2011 IC inspections. There are no major issues requiring immediate responses.

A RAB member asked about the types of findings, and Mr. Vernik replied there were some minor issues related to signage.

2. Comprehensive Monitoring Plan

The Navy completed a major format restructuring to the CMP in 2012. This update brings the CMP into compliance with the DoD's Uniform Federal Policy for Quality Assurance Project Plans (UFP-QAPP). After 2012, the CMP updates will be minor and mainly focus on monitoring changes only. A copy of the updated CMP (revision 5) has been placed in the information repository at the City of Adak office.

4. Excavation Permits

The following three excavation notifications were received since the last RAB meeting:

- October 2012 – Layton Lockett for digging of auger holes to install fence posts in the back yard of 227B Tanaga Circle.

- January 2013 – Alaska Department of Transportation and Public Facilities to excavate a 400'x600' area and install structural fill to provide an expanded Runway Safety Area (RSA) off the end of Runway 05. RSA improvements will include excavation adjacent to the 400'x600' area for re-aligning a drainage ditch.
- February 2013 – Cedarock Consultants, Inc. to perform stream restoration and enhancement of Helmet Creek to include removal of empty barrels used as bank protection, removal of old timber piles, plugging of old culverts, and some minor channel grading by hand to provide fish passage.

5. Munitions Recoveries

No munitions responses were performed since the last RAB meeting.

6. IC Education / Awareness Activities

The Navy continues to solicit feedback quarterly from approximately 10 on-island businesses (including the new fish plant), representatives, and local government representatives on IC needs. IC materials are mailed up as requested.

Recent requests were received from the City of Adak and the US Fish and Wildlife office on Adak.

5. Sequestration Update

Ms. Cindy O'Hare discussed effects of federal sequestration on the Navy's work on Adak Island. The Department of Defense has experienced a 16% budget cut. While project work on Adak will not be affected, there is expected to be a decision in May 2013 regarding one-day-per-week furloughs of Navy staff, which if implemented, would continue through September 2013.

6. Community Report and Comments

Ms. Galaktionoff requested an open discussion to cover any other community questions, comments, or concerns on issues not already covered.

Contractor activity on Adak was discussed, with no issues raised. Mr. Peach confirmed at Ms. Bennett's request that the broken drainage pipes were repaired and the action item closed in 2012.

Mr. Layton Lockett remarked that sending the RAB Agenda packets via certified mail may not be necessary; and in particular, the multiple packets going to staff at City Hall. Mr. Peach responded that he would take an action item to re-assess the use of certified mail. Agendas had been "lost in the mail" in previous years, which had resulted in this regular practice.

Mr. Lockett also brought up the RAB meeting time of day, and suggested the RAB meet earlier in the day. Previously, the RAB was scheduled at 6pm Adak time so that it would follow the City Council meeting, however, it is no longer held at that time. Mr. Peach asked for suggestions, and Mr. Lockett suggested noon.

Decision: Mr. Lockett moved and Ms. Bennett seconded the motion, and the RAB membership voted unanimously to hold future meetings at noon Adak time.

Ms. Elaine Smiloff reported that she had come across a row of approximately one-foot high rebar stakes near the mouth of the creek near Mount Reed. Ms. O'Hare responded that the Navy does not remove or clean up debris. Ms. Galaktionoff noted that the rebar stakes would be reported to the City as a public safety issue.

7. Review New Action Items

1. Mr. Justin Peach will follow up with Mr. Lockett regarding consolidation of mailed RAB agenda packets to City Hall.
2. To ensure delivery before the next RAB meeting, the Navy will mail the meeting package three weeks in advance.
3. URS will post the draft meeting minutes on the Adak update web site, www.Adakupdate.com, as well as the entire RAB meeting package for the next meeting.

8. Preliminary Agenda for Next Meeting

Justin Peach suggested using the current agenda as the first draft for the next meeting, as it seems to work well. Also, following the existing process by e-mailing the proposed agenda to the RAB a month before the next RAB meeting. The proposed agenda would be developed by Navy. Interested RAB members could then e-mail or call their comments in to Mr. Justin Peach and/or Ms. Esther Bennett, and refinements to the agenda could be made accordingly. A RAB package, including a final agenda, would be sent out about three weeks prior to the next RAB meeting, and will be posted on the web site.

9. Set Date for Next RAB and Adjourn

Ms. Bennett and others agreed that the best date for the next scheduled RAB meeting on Adak will be Wednesday, October 9, 2013, at **NOON** Adak time. The meeting was adjourned at 6:45PM, Adak time.

Attachment A

Current RAB Membership – as of April, 2013

Name	Affiliation	Location	Voting Member
Esther Bennett	RAB member (community co-chair)	Adak, AK	1
Cynthia Galaktionoff	RAB member	Adak, AK	2
Agafon Krukoff	RAB member	Anchorage, AK	3
Layton Lockett	RAB member	Adak, AK	4
Ed McNall	RAB member	Adak, AK	5
Chuck Mohn	RAB member	Adak, AK	6
Elaine Smiloff	RAB member	Adak, AK	7
Melvin Smith	RAB member	Anchorage, AK	8
Tom Spidler	RAB member	Adak, AK	9
Jack Stewart	RAB member	Adak, AK	10
Will Tillion	RAB member	Adak, AK	11
Cathy Villa	RAB member	Anchorage, AK	12
Guy Warren	*RAB member (ADEC)	Anchorage, AK	
Chris Cora	*RAB member (EPA)	Seattle, WA	
Justin Peach	*RAB member (Navy Co-Chair)	Silverdale, WA	

* Non-voting member

A quorum to take action will consist of 1/3 of the community RAB members.

Action items will be reviewed and approved by a 2/3 vote of RAB community members participating in the meeting.

Additional members may be added to the RAB by a quorum present and a 2/3-majority vote of present RAB community members.