

PERMIT REQUEST ORIGINATOR

This is a two page form. Complete both pages before submission to Navy. By entering your name here, you are signing the permit as the originator.

The purpose of the institutional control excavation notification is to notify the Navy of intrusive projects that will be performed on institutional controlled sites. After the Navy reviews the request, the original request will be returned to the requestor, approved or disapproved, as appropriate. The Navy will retain a copy. An approved IC Excavation notification must be in possession of personnel on site during excavation. The IC Excavation Notification will expire after 120 days. If an IC Excavation notification extension is necessary, the requestor shall contact the Navy at 1-866-239-1219 one-week before the current IC Excavation notification expires to request an extension.

Full Name	<input type="text"/>	Phone Number	<input type="text"/>	Email	<input type="text"/>
			<small>Enter 10 digits: 0000000000</small>		
Company	<input type="text"/>	Request Date	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>		

LOCATION OF THE EXCAVATION

Location should be marked by stakes and/or paint. (Coordinates will be transferred from the excavation notification map page.)

Northing	<input type="text"/>	Purpose of the Excavation	<input type="text"/>
Easting	<input type="text"/>		
Cross Streets	<input type="text"/>		

EXCAVATION DETAILS

Enter the start and estimated completion dates along with the method and depth of the dig.

Excavation Start Date	<input type="text"/>	Excavation Method Used	<input type="text"/>
Estimated Completion Date	<input type="text"/>	Excavation Depth (feet)	<input type="text"/>

NOTIFICATION

Requestor must notify the Navy three (3) working days prior to excavation.

Naval Facilities Engineering Command Northwest Attn: Justin Peach, Code EV3 1101 Tautog Circle Silverdale, WA 98315-1101 Telephone: 1-866-239-1219 Email: adakexcanot@navy.mil	Have you received ordnance awareness training? <input type="radio"/> Yes <input type="radio"/> No
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EXCAVATION MAP

Attach an excavation notification map by clicking in the area below and selecting a prepared map image or drawing from your computer. An example map is provided on the Dig Permit web page which may be used for this purpose. You may also use a program such as Google Earth to create a project specific map, use design drawings, etc.

[Click in the blank area below to select a map image to insert into this form:](#)

Click Above to Insert Map



Excavation Notification is valid for 120 days from signed approval date. If suspected munitions are encountered, stop work, dial 911 and identify this as a munitions related call.

ORDNANCE AWARENESS TRAINING

The requestor is responsible for ensuring that all IC excavation workers have completed ordnance awareness training prior to beginning the excavation. Work shall immediately stop if suspected ordnance items are encountered during excavation. The workers must immediately evacuate the area and call 911 and identify this as a munitions related call. An initial exclusion zone of a 300-foot radius around the site will be maintained and all non-essential personnel will be denied access until Navy personnel direct otherwise. In no case will excavation be allowed to resume at the site until the Navy has completed the necessary response actions to render an area safe. Click below to accept this statement and specify if training has been received.

I HAVE READ AND UNDERSTAND THE NAVY'S REQUIREMENTS FOR INSTITUTIONAL CONTROL EXCAVATIONS AND AGREE TO ABIDE BY THEM.

Yes No

NAVY USE ONLY BELOW THIS LINE

Approved

Disapproved

Expires on

Review Date

Navy Digital Signature

Printed Name & Signature if Digital Signature Not Used

PERMIT EXTENSION - NAVY USE ONLY BELOW THIS LINE

Extension Granted

Other Duration

Approve Date

Navy Digital Signature

Printed Name & Signature if Digital Signature Not Used